

PROFORMA
(FOR REGULARISATION OF THE SERVICES)

1. Name of the Incumbent :
 - a) Designation :
 - b) Address :
2. Name of post in which his service are be regularised :
3. Whether direct recruit or promotd to the post from the lower category :
4. Name of the tests in any to be passed within the period of regularisation prohibition :
5. Date of passing the test mentioned at coloumn above 9 (proof to be produced) :
6. Date from which the service of the incumbent are to be regularised :
7. Period of leave availed (other than CL. Spl. GL) by the incmbement during the period of Regularisation :
8. Duty period which counts for the period for regularasation of services. :
9. Date of completion of period of regularisation :
10. Adverce remarks is any if the personal file or any other allegations charges pending against the incumbent if so full details to be furnished :
11. Recomendation of the head of the office as to the declaration of probation and Regularisation of services and sutability of the period of regularisation prohibition in the cadars :
12. Orders passed by the compant authority who declares the periodof regularisation and prohibition :

Date:

SIGNATURE OF THE HEAD OF THE INSTITUTION

(P.T.O.)

ATTESTATION FORM

1. Name in full (In block Capital) with aliases, If any please indicate if you have added on dropped at any stage part of your name of sur name :
2. Present address in full i.e. Village, Thanda and Dist. of H.No. Lane, Street & Road :
3. a) If Originally resident of pakistan the address in that Donimiton and the date of night to Indian Union.
b) Home, address in i.e., Village, Thanda, Dist. or H.No. Lane, Street & Road :
4. Particulars of places where you have resided for more than
1) Year during the proceedings
2) Years.

From	To	Residential address in full i.e., Village, Thanda.

5. Father's Name in full with address if any
 - a) Personal postal address if died give last address :
 - b) Permanent :
 - c) Profession :
 - d) If in service give disgnation and officials address :
- e. Nationality of
 - a) Father :
 - b) Mother :
 - c) Husband :
 - d) Wife :
7. Place of Birth of
 - a) Husband :
 - b) Wife :
 - c) Mother :

Exact date of Birth :

a) Present Age :

b) Age at Matriculation :

9. a) Place of Birth, Dist. and
In which state it is situated:

b) Dist. & State which you belong:

10. a) State your religion :

b) Are you a members or SC.,
S.T., If the answer is yes
state the name there of :

11. Educational Qualifications showing places of Education with years in
schools and colleges since 15th year of age

Name of the school & College	Date of entry	Date of leaving	Examination passed
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12. If you have at any time, be employed give details

Designation of post held or Designation of work	Period From	to	Full Address of office from or Institution
1.			
2.			
3.			

13. Have you ever been
convicted by a court of
any offence if the answer
is yes the full particulars
of the convictions and the
sentence should be given :

14. Name of two respectable
persons of your locality or
two references to who
you are known :

I certify that the foregoing information is correct and complete to the best of my knowledge and belief, I am not aware of any circumstances which might impart my fitness for employment under Government.

Place :

Date:

SIGNATURE OF THE CANDIDATE

CERTIFICATES OF THE SIGNED BY A GAZETTED OFFICER OF LEGISLATIVE OTHER AUTHORITY PRESCRIBED BY THE APPOINTMENT AUTHORITY

Certificate that I have known Sri _____

_____ S/o , D/o. Sri _____

_____ for the past _____ Years _____

Months and that to _____ the best of

my knowledge and belief the particulars furnished by him / her are correct.

PLACE:

DATE :

SIGNATURE :

DESIGNATION :

STATUS & ADDRESS :